



Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

The C	Gold R	oon	n V.	I.F	pri	vate	Clul)	 M-2-0-0	-1-0-0-0-0-0	 						
(Inser	rt name	e of	clu	<i>b)</i>							 			 	 	 	
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club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 - Club premises details

The Gold Room V.I.P Private Club

Name of club

Postal address of 7, High Street	of premises or, if none	e, ordnance survey map reference or c	description					
Post Town	Margate		Postcode	CT9 1DL				
Telephone num		01843 297 307						
E-mail address	(optional)	hairmargate@hotmail.com	hairmargate@hotmail.com					
Name of person Rebecca James	performing duties of	a secretary to the club						
Address of pers 2 York Ave	on performing duties	of a secretary to the club						
Post Town	Broadstairs		Postcode	CT10 1PA				
	t telephone number		Postcode	CTIVIPA				
(if any)	t telephone number	01843 297 307						
E-mail address	(optional)							

Non-domestic rateable value of premises	£5,800	
Are the club premises occupied and habitually	y used by the club?	Yes
Part 2 – Club Operating Schedule		
When do you want the club premises certifica	ate to start?	DD MM YYYY 0 1 0 3 2 0 2 1
If you wish the certificate to be valid only for want it to end?	a limited period, when do you	DD MM YYYY
General description of club (please read gu	uidance note 1)	
or in our private rear walled garden or private details) or at social occasion/events arranged I member but is not primary use. It provides and hosts social and recreational addiscounts, privileges, invites to networking even charity fund raising.	by the club. The service of alcohol ctivities to the client's members of	is a privilege of the club the salon, to include special
Further details can be found on our profession If 5,000 or more people are expected to attend		omojo.co.uk/thegoldroom
Further details can be found on our profession If 5,000 or more people are expected to attend please state the number expected to attend:		omojo.co.uk/thegoldroom
If 5,000 or more people are expected to attend	I the premises at any one time,	omojo.co.uk/thegoldroom
If 5,000 or more people are expected to attend please state the number expected to attend:	I the premises at any one time,	Please tick all that apply
If 5,000 or more people are expected to attend please state the number expected to attend: What qualifying club activities do you intend	I the premises at any one time,	Please tick all that
If 5,000 or more people are expected to attend please state the number expected to attend: What qualifying club activities do you intend a provision of regulated entertainment a) plays (if ticking yes, fill in box A)	I the premises at any one time,	Please tick all that
If 5,000 or more people are expected to attend please state the number expected to attend: What qualifying club activities do you intend: Provision of regulated entertainment a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B)	I the premises at any one time, to conduct on the club premises?	Please tick all that
If 5,000 or more people are expected to attend please state the number expected to attend: What qualifying club activities do you intend: Provision of regulated entertainment a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B)	If the premises at any one time, to conduct on the club premises?	Please tick all that
If 5,000 or more people are expected to attend please state the number expected to attend: What qualifying club activities do you intend a provision of regulated entertainment a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B) c) indoor sporting events (if ticking yes, fill	If the premises at any one time, to conduct on the club premises?	Please tick all that apply
If 5,000 or more people are expected to attend please state the number expected to attend: What qualifying club activities do you intend: Provision of regulated entertainment a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B) c) indoor sporting events (if ticking yes, fill boxing or wrestling entertainment (if ticking yes)	If the premises at any one time, to conduct on the club premises?	Please tick all that
If 5,000 or more people are expected to attend please state the number expected to attend: What qualifying club activities do you intend and the provision of regulated entertainment a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B) c) indoor sporting events (if ticking yes, fill boxing or wrestling entertainment (if ticking yes, fill in box E)	If the premises at any one time, to conduct on the club premises? It is box C) Cking yes, fill in box D)	Please tick all that apply
If 5,000 or more people are expected to attend please state the number expected to attend: What qualifying club activities do you intend and the provision of regulated entertainment a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B) c) indoor sporting events (if ticking yes, fill in box B) d) boxing or wrestling entertainment (if ticking yes, fill in box E) f) recorded music (if ticking yes, fill in box E)	If the premises at any one time, to conduct on the club premises? It is box C) It is box C) It is box D) It is box G)	Please tick all that apply

A

Plays Standar (please	d days and read guidan	timings	Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
			N/A	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance not	e 3)	
Tue					
Wed			State any seasonal variations for performing plays (plea 4)	se read guidance	note
Thur					
Fri			Non standard timings. Where the club intends to use the performance of a play at different times from those liste the left, please list (please read guidance note 5)	e premises for the	on
Sat					
Sun					

	Films Standard days and timings please read guidance note 6)	Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors 🗸							
			An exhibition of moving pictures to demonstrate product or advertise goods or service information or education	Outdoors						
Day	Start	Finish	linked to our hair or beauty business maybe played at Member events, or member social areas.	Both						
Mon	0900	2200	premises, no amplification needed sometimes these maybe	will be played on laptops or small screens or small projectors within the es, no amplification needed sometimes these maybe silent and part of a						
Tue	0900	2200	guest presentation at free workshop or launch events organi small groups from 10-30people (typically but not exclusive		in					
Wed	0900	2200	State any seasonal variations for the exhibition of film (note 4) NA	any seasonal variations for the exhibition of film (please read guidance)						
Thur	0900	2200								
Fri	0900	2200	Non standard timings. Where the club intends to use the exhibition of film at different times from those listed in left, please list (please read guidance note 5)							
Sat	0900	2200	Please note the Members Club operating hours are normall Tue 0900-1700 Wed 0900-1900	ly:						
Sun	0900	2200	Thursday 0900-2000 Friday 0900-2000							
			Sat 0900-1500 The standard days and times cover us as we operate flexible on demand, so these hours reflect all possible max opening Christmas some nights we finished at 10pm, busy summer extra Sundays, sometimes we have demanding weeks wher opening times, making decision that day. There would be no operate outside of these standard times.	times, for examp times we open lat e we need extend	le er or our					

Indoor sporting events Standard days and timings (please read guidance note 6)		timings	Please give further details here (please read guidance note 3) N/A
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed	4		
Thur			Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			(promo roda gardante note 5)
Sat			
Sun			

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)		J	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors		
			N/A	Outdoors		
Day	Start	Finish		Both		
Mon			Please give further details here (please read guidance not	e 3)		
Tue						
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)			
Thur						
Fri			Non-standard timings. Where the club intends to use the boxing or wrestling entertainment at different times from column on the left, please list (please read guidance note)	m those listed in		
Sat						
Sun	He a risk to be a series to be					

Standa	Live music Standard days and timings (please read guidance note 6)		Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2) Occasionally on president are expensed private marriage.								
			events on charity events we may have live amplified or		rs						
Day	Start	Finish	unamplified music for entertainment purposes in our allocated premises areas	Both	V						
Mon	0900	2200		ge give further details here (please read guidance note 3) apples of live music we may hire include but are not limited to: Solo or duet rs, small two-to-three-piece bands or musical instrument artists.							
Tue	0900	2200		inly performing inside though maybe outside in our private rear garden for all Member only events with a max capacity of 20 people.							
Wed	0900	2200	State any seasonal variations for the performance of live guidance note 4) N/A	any seasonal variations for the performance of live music (please read ace note 4)							
Thur	0900	2200									
Fri	0900	2200	Non-standard timings. Where the club intends to use the performance of live music at different times from those on the left, please list (please read guidance note 5)	e premis listed in t	es for tl he colu	ne mn					
Sat	0900	2200	Please note the Members Club operating hours are normally Tue 0900-1700 Wed 0900-1900	/ :							
Sun	0900	2200	Thursday 0900-2000 Friday 0900-2000 Sat 0900-1500 The standard days and times cover us as we operate flexible on demand, so these hours reflect all possible max opening Christmas some nights we finished at 10pm, busy summer textra Sundays, sometimes we have demanding weeks where opening times, making decision that day. There would be no operate outside of these standard times.	times, for times we do	examplopen late extend	le er or					

Standar	Recorded music Standard days and timings please read guidance note 6)		Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2) Indoors								
(predse	Todd galda	nice note of	Occasionally there maybe incidental recorded music played at the club sporadically throughout the year in the	Outdoors							
Day	Start	Finish	form of pre-recorded paly list or hired disc jockeys at Member only pre-organised events	Both	~						
Mon	0900	2200		se would be played through the current premises built in sound system or							
Tue	0900	2200	sound system which may have some amplification equipment. se would be played mainly indoors, though in the summer we may host sm event in our Private rear garden, though this would have a max capacity of ple and still with in our standard timings.								
Wed	0900	2200	State any seasonal variations for the playing of recorded guidance note 4) N/A	any seasonal variations for the playing of recorded music (please read nee note 4)							
Thur	0900	2200									
Fri	0900	2200	Non-standard timings. Where the club intends to use the playing of recorded music at different times from those on the left, please list (please read guidance note 5)								
Sat	0900	2200	Please note the Members Club operating hours are normally Tue 0900-1700 Wed 0900-1900	y:							
Sun	0900	2200	Thursday 0900-2000 Friday 0900-2000								
			Sat 0900-1500 The standard days and times cover us as we operate flexible on demand, so these hours reflect all possible max opening Christmas some nights we finished at 10pm, busy summer extra Sundays, sometimes we have demanding weeks wher opening times, making decision that day. There would be no operate outside of these standard times.	times, for e times we op e we need e	examp en lat extend	le er or our					

Standar	mances of ordinary days and read guidan	timings	Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
			N/A	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance not	e 3)	
Tue					
Wed			State any seasonal variations for the performance of darguidance note 4)	nce (please read	
Thur					
Fri			Non-standard timings. Where the club intends to use the performance of dance at different times from those liste the left, please list (please read guidance note 5)	e premises for the	<u>1e</u> on
Sat					
Sun					

descript within (Standard	ng of a simition to that (e), (f) or (g d days and the	falling () timings	Please give a description of the type of entertainment that the club will be providing N/A Will this entertainment take place indoors or outdoors. It doors to be a second or outdoors.						
Day	Start	Finish	Will this entertainment take place indoors or outdoors	Indoors					
Mon			or both – please tick (please read guidance note 2)	Outdoors					
				Both					
Tue			Please give further details here (please read guidance not	e 3)					
Wed									
Thur			State any seasonal variations for this entertainment (ple 4)	ase read guidance	e note				
Fri									
Sat			Non-standard timings. Where the club intends to use the entertainment at different times from those listed in the please list (please read guidance note 5)						
Sun									

Standa	of alcohord days and read guida		Will the supply of alcohol be for consumption -please tick (please read guidance note 7) Consumption of alcohol is for our Members only and consumed with in our premises boundaries including inside the property, small rear garden and small front	On the premises V Off the premises	
Day	Start	Finish	sectioned off fore court (with max seating for 6 people) The service of alcohol is a privilege of the club but is not primary use.	Both	
Mon	0900	2200	State any seasonal variations (please read guidance note 4 N/A	4)	
Tue	0900	2200			
Wed	0900	2200			
Thur	0900	2200	Non-standard timings. Where the club intends to use the supply of alcohol at different times from those listed in the left, please list (please read guidance note 5)	e premises for t he column on th	he e
Fri	0900	2200	Please note the Members Club operating hours are normally Tue 0900-1700 Wed 0900-1900	y:	
Sat	0900	2200	Thursday 0900-2000 Friday 0900-2000 Sat 0900-1500		
Sun	0900	2200	The standard days and times cover us as we operate flexible on demand, so these hours reflect all possible max opening Christmas some nights we finished at 10pm, busy summer textra Sundays, sometimes we have demanding weeks where opening times, making decision that day. There would be no operate outside of these standard times.	times, for examp times we open late we need extend	le er or our

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) NA
Day	Start	Finish	
Mon	0900	2200	
Tue	0900	2200	
Wed	0900	2200	
			Non standard timings. Where you intend the premises to be open to the
Thur	0900	2200	members and guests at different times from those listed in the column on the left, please list (please read guidance note 5)
			Please note the Members Club operating hours are normally: Tue 0900-1700
Fri	0900	2200	Wed 0900-1900
	***************************************		Thursday 0900-2000 Friday 0900-2000
Sat	0900	2200	Sat 0900-1500 The standard days and times cover us as we operate flexible opening depending
			on demand, so these hours reflect all possible max opening times, for example
Sun	0900	2200	Christmas some nights we finished at 10pm, busy summer times we open later or extra Sundays, sometimes we have demanding weeks where we need extend our opening times, making decision that day. There would be no reason for us to operate outside of these standard times.

K

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8).

We do not and would never have entertainment, activity or service of an adult nature.

Our private members club is a networking hair, beauty interest and charity fund raising organisation, run alongside the main Hair and Beauty Business, not a profit making or entertainment lead business.

Although we may have children visit from time-to-time, companion to their parents during their allocated time visit, this is rare and our environment is Child safe.

Alcohol is only available to Members and member's must be over 18 years old.

L Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

We take our club certificate privileges very seriously, we intend to meet the licencing objectives generally by, ensuring excellent staff training and responsibilities adhered to in respect of the licence regulations and agreements, regular documented meetings to review and risk asses operations and each licencing objective and to ensure member safety.

Alcohol will only be served to pre-joined Members, no members of the public will have access to members privileges including alcohol, no member of public can walk in of the street, they must be a client of the business as a stipulation of membership. The service of alcohol is a privilege of the club but is not primary use. Members must be over 18 and we operate a challenge 25 policy.

All Members are on a professional Membership data base and are issued with Member ID photo cards, to prove validity.

All members receive "Club Rules" and terms via email on joining through our professional Membership software, this is separate from our day-to-day management software, stipulating conditions of membership in relation to but not exclusive to meeting their terms of the Club certificate licencing objectives.

We already have high Health and Safety standards including waist management associated with our TDC awarded needle licence and we use these standards to conduct the rest of our business including, Health and Safety risk assessments, fire risk assessments and COVID-19 compliance, all of which can be found in respective inhouse folders, so we reflect this in our commitment the general safety of our Members in respect to the club certificate. A manager will always be onsite during Club opening hours (In the form of Club Chairman or Secretary) to ensure regulations are being adhered to or if external bodies wish to contract them for support or emergencies. We have a full CCTV system in place that is reviewable onsite and also way from site to ensure constant surveillance is available to monitor prevention and crime and disorder and public safety.

We are willing and open to work alongside any local authority or emergency service to enhance our compliance.

b) The prevention of crime and disorder

1: CRIME AND DISORDER

Supervision

1: A manager or owner will always be in attendance at the premises from 0900 hrs until the main exit doors to the club premises are closed and at any time when members may be in attendance at the premise.

C.C.T.V.

- 1. A C.C.T.V. system has been installed.
- 2. Recordings are constant can be live watched or back dated to a particular time and date at request, any time to maintain member safety and for access for the police if they need.
- 3. A notice will be displayed at the entrance to the premises advising that C.C.T.V. is in operation.
- 4. At least one C.C.T.V. camera will be in operation at the front of the premises at all times when the premises is in use and the rear private garden, there are a further four through the building over both levels.
- 26. All instances of crime and disorder will be reported to the Police as soon as reasonably practicable via phone and C.C.T.V.

Bottles and glasses

- !. Alcohol and soft drinks will be served in plastic or toughened glasses.
- 2. All bottles sold will be made of plastic (where available).
- 3. members carrying open or sealed bottles or glasses will not be admitted to the premises at any time.
- 4. Memebrs will not be permitted to take open containers of alcohol or soft drinks from the premises.

- 5. All bottles and glasses are to be removed from public areas as soon as the contents have been drunk or are empty.
- 6. Bottle bins for collection or empty bottles will not be accessible to members of the public. Waist we have a contract with TDC collected and stored in locked bins in outside of premise.

Capacity Limits

- 1. We have a capacity limit of 50 people to prevent overcrowding, which could lead to crime and disorder.
- 2. The capacity limit is based on our own risk assessment.

Proof of Age Cards

- 1. We have a proof of age policy and follow challenge 25 guidance We do not allow Members under the age of 18 years old.
- 2. All our Members are provided with photo ID cards, there is no admittance to the club without membership card.

Drinks Promotions

1. All-inclusive nights or other irresponsible drinks promotions will not be permitted. We are a club; we are not selling for profit of the business but for supporting the funds of the club for social and charity activities.

Weights and Measure

1. All drinks will be served in occurrence with the weights and measures act 1985.

Drugs

1. We have a strict "no tolerance" anti-drugs policy.

General

- 1. A detailed "Customer Code of Conduct" email is sent to every new member upon joining through our membership software Membership mojo, a copy of this is always also available for reference at the club in addition.
- 2. A Personal Licence holder does not need to be at premises due to club licence however the owner Jo Fulton Tolley holds a certificate BIIAB level 2 award for personal licence holders, to ensure the safety of her guest and club members. She has previously worked many years in the hospitality industry so has deep understanding of requirements and standards. All staff will be trained to the same standard.
- 3. We do not entertain large groups.
- 4. The Club and bar is not open to the public, it is only open to paid members, no walkins, allowed, members are only allowed to bring one guest at a time. They must be signed in see Club rules for further details on guest stipulations.

c) Public safety

2: PUBLIC SAFETY

- 1. We have conducted a suitable Fire Risk Assessment at the premises and implemented the necessary control measures.
- 2. All exit doors are easily operable without the use of a key, card, code or similar means.
- 3.. Exit doors are regularly checked to ensure they function satisfactorily.
- 4. All fire doors are maintained unobstructed and effectively and will not be held open other than with approved devices
- 5. Step and stair edges are appropriately highlighted so as to be conspicuous.

- 6. Upholstered seating is fire retardant and complies with current fire safety regulations.
- 7. Curtains, hangings and temporary decorations are located so as not to obstruct exits, fire safety signs or fire-fighting equipment.
- 8. Notices detailing the actions to be taken in the event of fire or other emergency are prominently displayed and maintained in good condition.
- 9. Fire drill and emergency lighting tests are conducted monthly. Records of these tests are available upon request.
- 10. Exit doors open outwards or are secured in the open position if this is not the case.

Disabled People

1. Adequate arrangements exist to enable the safe movement within the premises of disabled people and their safety evacuation in the event of an emergency.

First Aid

- 1. Adequate and appropriate First Aid equipment and materials are available on the premises.
- 2. At least one suitable trained First Aider will be on duty when the public are present.

Fire Safety - Lighting

- 1. In the absence of adequate daylight sultable and sufficient artificial lighting is provided and maintained in any area accessible to the public.
- 2. Fire safety signs are adequately illuminated at all our exits

Safety Certificates

1. The premises have either a current satisfactory National, fixed wire testing certificate.

Inspection Council (for) Electrical Installation Contracting (N.I.C.E.I.C.) or Electrical Contractors Association (E.C.A.) periodic electrical installation report. An inspection is carried out every year(s) and a new report will be obtained each time.

We also PAT test all our electrical equipment

- 2. The premises have current and suitable Public Liability Insurance in the sum of £6 million. A certificate will be obtained each year and displayed at the premises.
- 3. The premises have current certificates of inspection for all portable fire fighting equipment and fire alarm. An inspection is carried out every year and new certificates will be obtained at these intervals.

General

- 1. Free drinking water will be available at all times when the premises is open to the public and taps are labelled as such.
- 2. We operate a complete no smoking policy at the premises.
- d) The prevention of public nuisance

. PREVENTION OF PUBLIC NUISANCE

- 1. Noise or vibration from the premises will be maintained at a level that will not be audible at the façade of any neighbouring noise sensitive premises.
- 2. Doors and windows will be kept closed when regulated entertainment is taking place.
- 3. All windows are double glazed to minimise the breakout of noise.
- 4. The premises are aid-conditioned to avoid the need to open doors and windows for ventilation.
- 5. Disposal of empty bottles into waste receptacles outside the premises will not be permitted to take place between the hours of 23:00 hrs and 07:00 hrs to minimise disturbance to nearby occupiers.
- 6. The playing of live or recorded music in garden or outside seating areas of the premises is not permitted after 2200hrs.
- 7. The garden or outside seating areas are closed to the Members after 2200hrs.

Light pollution

- 1. Flashing / bright / flood lights used outside the premises and any security or access lighting installed will not be operated so as to cause a nuisance to nearby occupiers.
- 2. All external lighting, including floodlighting, is directed away from adjacent occupiers.

Litter

1. The premises has a waste collection contract with TDC who remove waste.

e) The protection of children from harm

4: PROTECTION OF CHILDREN FROM HARM

- 1. There is a strict over 18's members rule.
- 2. We do not have entertainment of adult or sexual nature.
- 3. You cannot receive any Club benefits unless you are member of our club, to be a member you must be a guest already of our salon, and ID is asked at time of membership application if we feel we need to operate challenge 25.
- 4. In the rare event that we show a film for the purposes of education or promotion of our products or services the Film classification at the premises is done in the following way:
- U Universal suitable for audiences aged 4 years and over.
- PG Parental Guidance some scenes may be unsuitable for young children.
- 12A Viewing by persons aged 12 years or older or

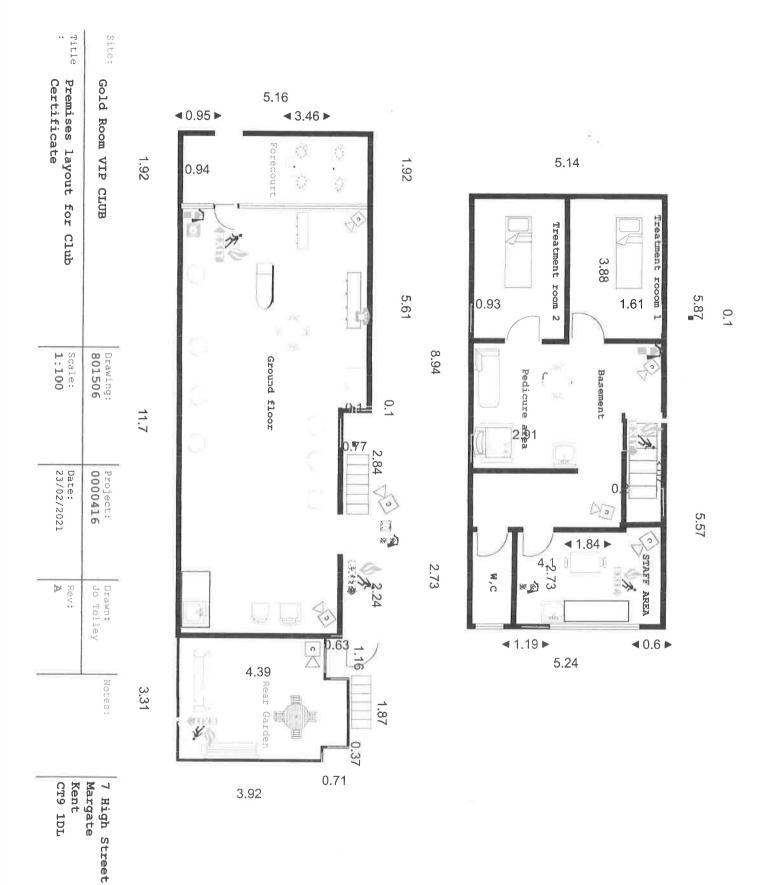
persons younger than 12 when accompanied by an adult.

15 - Viewing by persons aged 18 years and over.

Checklist:

I have enclosed the plan of the premises. I have sent copies of this application and plan to the responsible authorities. I have completed and enclosed the club declaration and enclose a copy of the club rules. I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected. IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. Part 3 − Signatures (please read guidance note 10) I Jo To CEY (Insert full name) make this application on behalf of the club and have authority to bind the club Signature Date 2// o 2 / 2o 2 / Capacity Chair Address for correspondence associated with this application (please read guidance note 11) 37 Maderia Road Post town Margate Post town Margate Post code CT9 2QH Telephone number (if any) 07837773010 If you would prefer us to correspond with you by e-mail your e-mail address (optional) josfultontolley@hotmail.co.uk	I have m	made or enclosed payment of the fee.									
I have completed and enclosed the club declaration and enclose a copy of the club rules. I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected. IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. Part 3 – Signatures (please read guidance note 10) I Jo To CCEY (Insert full name) make this application on behalf of the club and have authority to bind the club Signature Date 2// 52/252 Capacity Chair Address for correspondence associated with this application (please read guidance note 11) 37 Maderia Road Post town Margate Post code CT9 2QH Telephone number (if any) 07837773010 If you would prefer us to correspond with you by e-mail your e-mail address (optional)	I have er	nclosed the plan of the	osed the plan of the premises.								
I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected. IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. Part 3 – Signatures (please read guidance note 10) I JO TOCLEY (Insert full name) make this application on behalf of the club and have authority to bind the club Signature Date 2// 52/252 Capacity Chair Address for correspondence associated with this application (please read guidance note 11) 37 Maderia Road Post town Margate Post code CT9 2QH Telephone number (if any) 07837773010 If you would prefer us to correspond with you by e-mail your e-mail address (optional)	I have se	ent copies of this applie	rities.								
I understand that if I do not comply with the above requirements my application will be rejected. IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. Part 3 – Signatures (please read guidance note 10) I Jo Toccey (Insert full name) make this application on behalf of the club and have authority to bind the club Signature Date 2// o2 / 2o 2/ Capacity Chair Address for correspondence associated with this application (please read guidance note 11) 37 Maderia Road Post town Margate Post code CT9 2QH Telephone number (if any) 07837773010 If you would prefer us to correspond with you by e-mail your e-mail address (optional)	I have co	ompleted and enclosed	y of the club ru	les.							
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	J. D. Miller (11			_					

Please tick to indicate agreement





The Rules and Constitution of The Gold Room V.I.P Private Club

1. The name of the Club is The Gold Room V.I.P Private Club.

Club emblem

2. The Club emblem is as pictured in Annex 2 to these Rules

Object(s) of the Club:

3. The object(s) of the Club are as follows:

The provision of social and recreational activities to the clients of the Salon: Hair and Skin Beauty and Aesthetics Margate, to include special discount privileges, networking, promotional invites, workshops, coffee mornings and charity fundraising events.

Membership

- 4. Any person aged 18 or over who satisfies the membership qualifications is eligible to be a member-
- 5. The signatories to these Rules are the first members of the Club.
- 6. An applicant for membership must be completed using our online membership software by a client at the salon or the Secretary and must submit the following details:
 - i) the applicant's name, address and date of birth and photo;
 - ii) that the applicant automatically receives by email a copy of these Rules, supports the object(s) of the Club and agrees to be bound by the Rules immediately upon admission to membership:
 - Members Must be an active client of the Salon
 - Members are required to carry their membership cards when visiting the club. Membership cards must be shown to any member of staff upon request, this can also be found on our Membership data base.
 - Membership cards are non-transferrable and can only to be used by the named card holder
 - A £5.00 administration fee will be charged to replace a lost membership card
 - If your previous membership has expired you shall no longer receive the benefits of membership until full payment has been made
 - Outside of Appointment time Member's can come to club, ask to use private space, outside front and back centre table if free. To allow fair use out of appointment 1 hour slots for use of private spaces.
 - Members may bring one guests. The member is responsible for their guests and must sign them in on the guest register upon arrival. Members shall at no time leave the club whilst their guests are on the premises. Management reserve the right to forbid entry of any guests
 - Outside of appointment time all drinks are paid for by member and guests at club measured and listed prices.
 - All funds raised go back into the club for Charity events and supply of services to Club members.
 - · New members must be signed up two days before receiving any benefits
 - The purchase and supply of alcohol on the club premises is in the control of the management. Members and their guests shall be supplied with alcohol in accordance with the permitted hours laid out in the Club premises licence certificate, and fixed by the management of the club
 - Alcohol may not be sold to or consumed on the premises by any person under the age of 18. We
 operate a challenge 25 programme and our bar staff have the right to refuse anyone who cannot
 produce valid ID
 - Management reserve the right to ask any member and their guests to leave the premises if they believe they are not adhering to the club rules

- If the conduct of any member, either within or outside of the Club premises, shall in the opinion of the management have a detrimental effect to the club or its members, the management reserve the right to revoke their membership without reimbursement (Examples of conduct which would be unacceptable include; racist remarks or behaviour, malicious damage to club property, members failing to take responsibility for their guests. Insulting, aggressive or unnecessary behaviour towards staff, management, other club members or their guests. Using social media to discuss issues with the club, its members or staff. Any incidents where the Police have been called to assist with an issue of behaviour at the Club.
- Children are not permitted to the club
- Please do not smoke or drink outside at the front of the club.
- Only activities permitted by the management will be allowed to take place on the Club premises
- Only food and drink purchased from the bar may be consumed on the premises, under no circumstances should you bring in your own food or drink
- We have a zero tolerance policy to all drugs
- Any member found breaking any of the club rules could have their membership revoked without reimbursement All matters arising out of, or not provided in these rules, shall be dealt with by the Club Management
- iii) the applicant's consent to the holding of relevant data for the purposes of the Data Protection Act 1998.
- 7. Until an applicant is approved for membership or in the first 48hours after joining, he is not entitled to any of the privileges of the Club.

Qualification for membership

8. Any person who meets the following qualifications (the "membership qualifications") may be entitled to apply for membership subject to any further provisions in these Rules:

Must be a current client of Hair or Skin Beauty & Aesthetics Margate.

Officers and their Duties

9. The Club has the following Officers, who are elected by the members for one year terms:

Chairman - Who chairs all General Meetings and all Executive Committee meetings when present

Secretary - Who is responsible for the keeping of all books and records of the Club, including the Members' Register (containing the name and address of every member and such other contact details as the member supplies) and the taking of minutes of all General Meetings and Executive Committee meetings.

Treasurer - Who ensures that the financial affairs of the Club are kept in good order and that annual accounts and a financial report are submitted to the Executive Committee for it to place before the members at the Annual General Meeting.



Executive Committee

10. The day-to-day running of the Club is under the control of the Executive Committee which consists of:

The 3 Officers of the Club

- 11. A quorum for Executive Committee meetings is 3
- 12. The members present will elect a chair for that meeting whenever the Chairman is not present.
- 13. Minutes of Executive Committee meetings must be taken and made available to all Club members.
- 14. The Executive Committee has the following powers and responsibilities:

Supervision and direction of the day to day running of the Club.

Preparation and presentation to the Annual General Meeting of a written annual on the Club and its activities (annexing the annual accounts and the Treasurer's financial report).

Appointment of sub-committees, whose membership must include at least one member of the Executive Committee, to which it may delegate powers and duties on such terms as the Executive Committee thinks fit.

Vacancies on Executive Committee

- 15. The Executive Committee may appoint a member to fill any casual vacancy on the Executive Committee until the next annual general meeting but members so appointed shall not be entitled to participate in the management of the purchase of alcohol for the Club, or the supply of alcohol by the Club.
- 16. Any member so appointed must retire at the next annual general meeting but may be elected as a member of the Executive Committee at that meeting.

Financial year, accounts and auditors

- 17. The Club financial year runs to 31 March. An income and expenditure account must be made for that year and the balance sheet struck at that date.
- 18. Two members, who are not to be elected or co-opted to the Executive Committee, are elected by the members as Auditors for one year terms and will audit the annual accounts.

Re-election and further terms of office

19. Members are always eligible for re-election for further terms as Officers, Auditors or members of the Executive Committee.



Membership classes and subscriptions

20. There shall be the following classes of membership:

Full Membership

- 21. The membership subscription for this class is £20 for each calendar year and must be paid by filling in the online payment instruction forwarded to you through our membership system via email once signed up in store and must be paid within 48 hours being in receipt the email. (the "Fee Date") unless the Executive Committee determine that payment may be taken by instalments.
- 22. The future level of subscription and entrance fee may be changed by a resolution at the Annual General Meeting passed by a majority of those present when the vote is taken.
- 23. A new member must pay the whole annual subscription for that calendar year when joining at any time after the Fee Date.
- 24. Full membership is available to any person who meets the membership qualifications aged 18 or over and full members are entitled to vote in the annual general meeting.

Staff Memebership

- 25. The membership subscription for this class is £0 for each calendar year and must be paid by filling in the online payment instruction forwarded to you through our membership system via email once signed up in store and must be paid within 48 hours being in receipt the email. (the "Fee Date") unless the Executive Committee determine that payment may be taken by instalments.
- 26. The future level of subscription and entrance fee may be changed by a resolution at the Annual General Meeting passed by a majority of those present when the vote is taken.
- 27. A new member must pay the whole annual subscription for that calendar year when joining at any time after the Fee Date.
- 28. This membership class is available to any person who meets the membership qualifications and who satisfies the following criteria:

Must be employed by Hair and Skin Beauty and Aesthetics Margate.

29. Members in this class will be entitled to vote.

Power to appoint members

30. Any person who is proposed and approved for membership by the members at the annual general meeting will become a member for one year on whatever terms and with whatever rights that the members may decide, and at the end of each year the members will consider re-approval.



Renewal

- 31. Membership is automatically continued each year unless:
 - i) The member resigns on or before filling in the online payment instruction forwarded to you through our membership system via email once signed up in store and must be paid within 48 hours being in receipt the email., in which case the member is under no obligation to pay any part of the subscription for that new year; or
 - ii) The member fails to pay the new annual subscription by filling in the online payment instruction forwarded to you through our membership system via email once signed up in store and must be paid within 48 hours being in receipt the email., and no instalment plan is agreed, when the member is treated as having resigned on filling in the online payment instruction forwarded to you through our membership system via email once signed up in store and must be paid within 48 hours being in receipt the email. unless within 30 days of filling in the online payment instruction forwarded to you through our membership system via email once signed up in store and must be paid within 48 hours being in receipt the email. he or she gives the Secretary a written request to remain a member and the Executive Committee then so allows on whatever terms it imposes as to payment of that subscription or otherwise; or
- iii) Where it has been agreed that the annual subscription shall be paid by instalments, if any instalment is not paid within 30 days of falling due, the member shall be treated as having resigned on that date and the balance of the annual subscription that is unpaid shall be due immediately, unless within 30 days of that date he or she gives the Secretary a written request to remain a member and the Executive Committee then so allows on whatever terms it imposes as to payment of that subscription or otherwise.

Resignation from membership

- 32. A member may resign at any time by notice in writing to the Secretary. On receiving the notice the Secretary will immediately remove that member from the Members' Register, which terminates membership.
- 33. The resigning member is not entitled to any return or rebate of subscription and remains liable for any unpaid subscription and any other sums due from him or her to the Club.

Disciplinary offences

34. Any member who is in serious or persistent breach of these Rules or who otherwise acts in a way which in the opinion of the Executive Committee is seriously or persistently inappropriate for a member of this Club may be disciplined as set out in the Disciplinary Regulations in Annex 1.

Effect of resignation, expulsion or death

35. All rights and interests in the Club and its property cease immediately on termination of membership by resignation, expulsion or death.



General Meetings of Members

- 36. Annual General Meeting: An annual general meeting of all members must be held in January each year (or, failing that, as soon as possible thereafter) and called by the Secretary on 14 days' written notice to the members stating the date, time and place of the meeting, and the business to be conducted. The business will include:
 - (i) presentation and summary explanation by the Treasurer of (a) the Club's annual accounts for the financial year last ended and (b) a budget for the Club's current financial year for approval of the members (if they so decide);
 - (ii) consideration of the Executive Committee's annual report;
 - (iii) election of Officers, members of the Executive Committee and Auditors; and
 - (iv) such resolutions as are stated in the notice of the meeting.
- 37. Special General Meeting: At any time the Executive Committee or any 2 members may by a joint written notice request the Secretary to call a meeting of members and the Secretary must then a call a Special General Meeting on no less than 21 days' written notice to all members stating the date, time and place of the meeting, and the business to be conducted.
- 38. The quorum for for the Annual General Meeting and any Special General Meeting is 3 or at least 50% of voting members, whichever is larger.
- 39. The voting members present elect a chair for any general meeting whenever the Club Chair is not present.
- 40. Minutes of the General Meetings must be taken and made available to all members.

Notices

- 41. Any notice required or allowed to be given to any member under these Rules is validly given if: (i) sent by post to that member's address in the Member's Register (in which case it is deemed given to the member 2 days after posting); or (ii) given to him personally; or (iii) sent by email or fax to that member's email address or fax number in the Members' Register.
- 42. Any notice required or allowed to be given by any member to the Secretary under these Rules is validly given if sent by post, email or fax to the Secretary at the postal address, email or fax number most recently notified to members by the Secretary. It is deemed given when actually received at that address, email or fax number.

Resolutions and voting

- 43. Resolutions and other decisions at all General Meetings, Executive Committee or any sub-committee meetings are passed and made if so voted by a majority of those members present and voting when the vote is taken.
- 44. Voting may at the discretion of the Chair be undertaken by show of hands, by ballot or by show of hands followed by ballot.
- 45. Proxies are allowed upon written notice by the member to vote by proxy to the Secretary prior to the meeting stating the name of the member to vote on their behalf in the forthcoming meeting.



Trustees and Club Property

- 46. There will be 3 Trustees of the Club who are the Treasurer and 2 other members elected in General Meeting.
- 47. The first Trustees are the Treasurer and 2 other members elected at the first Members' Meeting at which these Rules have been adopted.
- 48. A General Meeting may remove or appoint Trustees at any time (except that the Treasurer cannot be removed as a Trustee as long as he or she is Treasurer but ceases to be a Trustee on ceasing to be Treasurer when the new Treasurer automatically becomes a Trustee).
- 49. A Trustee holds office until death, resignation or removal by a General Meeting.
- 50. All property of the Club including money (except cash up to £1000 held by the Treasurer at any time for Club purposes) is to be held and used by the Trustees for the benefit of the Club.
- 51. The Trustees will hold and use the Club's property in accordance with all lawful directions of the Executive Committee.

Employment and Other Contracts

- 52. The Club may engage employees on such terms as the Executive Committee decides.
- 53. All contracts of employment will be made by Trustees and will state that the Trustees are the employers on behalf of the Club for the time being.
- 54. Secretary may enter into contracts as agent for the Members provided that no such contract involves property or money beyond the value of £1000.
- 55. All other contracts between the Club and any other person are made by the Trustees as agents for the members unless the Executive Committee instead authorises any one or more of the Officers or other members of the Executive Committee to enter into a contract as agent for the members.

Indeminities and limitation of liability

- 56. Full indemnity out of the Club funds is given to:
 - i) Trustees against all payments and other liabilities properly incurred by them as Trustees;
 - ii) Officers and other members of the Executive Committee against all payments and other liabilities properly incurred by them in the exercise of their duties or powers for the Club.
 - iii) Every Trustee, Officer, or other member entering into any contract on behalf of the members against all payments and other liabilities incurred by them in connection with that contract
- 57. The liability of Trustees, Officers or other members entering into any contract for the Club and the liability of any members on whose behalf the contract is made is limited to the assets of the Club.



58. The limit of each members indemnity given to Trustees, Officers or other members in any calendar year in relation to any contracts entered into by them for the Club is a sum equal to one year's membership subscription.

Legal Proceedings

- 59. No Trustees, Officers or members shall be bound to bring or defend any actual or prospective claim or proceedings or incur any actual or prospective liability for legal costs (including to any legal costs that may be payable to another party) unless they are first satisfied that they shall be sufficiently indemnified or otherwise protected against having to pay such costs and any other judgment against them (except as to the extent of one year's membership subscription) in one or more of the following ways: (i) indemnity out of the Club's assets (ii) personal indemnities from some or all of the members (iii) legal expenses insurance.
- 60. Non-payment of sums due to the Club
- 61. On a member being given a written notice of demand by the Secretary for payment of any sum already due from that member to the Club, failure to pay that sum in full within 14 days (or such longer period as may be specified in the notice) is a serious breach of the Rules which may be disciplined in accordance with these Rules save to the extent that there will be no appeal from a decision of the Executive Committee unless the Executive Committee decides that there are special circumstances making it fair for the member to be able to appeal to an Appeal Committee.

Borrowing and charges

- 62. The Executive Committee may borrow money if authorised by a resolution of the members in general meeting and on the terms authorised in that resolution.
- 63. The Trustees shall make such dispositions of Club property and enter into such agreements as the Executive Committee directs for the giving of security for such borrowing.
- 64. All members whether or not voting on such resolution, and all members joining the Club after the passing of such resolution are to be taken to have assented to the resolution as if they had voted in favour.

Alcohol

- 65. The purchase of alcohol for the Club and supply of alcohol by the Club shall be managed by the Executive Committee excluding those members of the Executive Committee who derive their membership of the Executive Committee by co-option or as a result of filling a vacancy.
- 66. The Executive Committee must not in any way be restricted in their freedom of purchase of alcohol
- 67. Alcohol may only be sold on Club premises in accordance with any rules, conditions or restrictions necessary in consequence of the Club premise certificate or other authorisation (or conditions of authorisation) granted or to be granted under the Licensing Act 2003.
- 68. No person shall receive at any time at the expense of the Club or any member of the Club any commission, percentage or similar payment on, or with reference to, purchases of alcohol by the Club.
- 69. No person shall directly or indirectly derive any pecuniary benefit from the supply of alcohol by or on behalf of the Club to members or guests, apart from any benefit accruing to the Club as a whole and apart also from any benefit which a person derives indirectly by reason of the supply giving rise to or contributing to a general gain from the carrying on of the Club.



Annex 1

Disciplinary Committee

- 1. Any member who is in serious or persistent breach of the Rules or who otherwise acts in a way which in the opinion of the Executive Committee is seriously or persistently inappropriate for a member of the Club may be required by the Executive Committee to attend for a hearing before it to explain his or her conduct.
- 2. The Secretary will notify the member in writing at least 14 days before the hearing of:
 - i) the date, time and place of the hearing;
 - ii) the conduct alleged to:
 - o be a serious or persistent breach of the Rules, specifying which rule or rules; or
 - be seriously or persistently inappropriate for a member of the Club
 - iii) the available penalty or penalties.
- 3. The member may respond in writing to the Executive Committee and will also in any case be given a fair opportunity at the oral hearing to refute, explain or excuse his conduct and to say why he or she should not be penalised or what penalty is appropriate for any proven allegation.
- 4. The procedure to be adopted for the oral hearing will be entirely at the discretion of the Executive Committee.
- 5. The member does not have any right to be represented at the oral hearing (by a lawyer or otherwise) but it will be at the discretion of the Executive Committee as to whether the member is allowed to have such representation.
- 6. There will be no oral hearing in any matter if either:
 - i) the member waives his or her right to an oral hearing or
 - ii) the Executive Committee resolves, and writes to the member stating, that it is not considering suspension or expulsion and that consequently in the circumstances an oral hearing is not proportionate.
- 7. If the Executive Committee finds any allegation to be proven on the facts it may:
 - i) impose a fine of not more than £50;
 - ii) suspend the member from some or all rights and/or benefits of membership for a period or periods determined by the Executive Committee, with or without conditions; or
 - iii) expel the member with immediate effect.
- 8. The decision as to whether any allegation is established and the appropriate penalty must be made and notified to the member on the day the hearing is concluded or the following day. The decision must also be made known to the other members by noticeboard or newsletter within a reasonable time following the decision.



Permitted hours for the supply of alcohol

70. The permitted hours for the supply of alcohol are only between those hours permitted for the supply of alcohol by virtue of the club premises certificate or other authorisation granted under the Licensing Act 2003.

Amendment of the Rules

71. These Rules maybe amended by a resolution in a General Meeting passed by strictly more than 70% of the members present and voting when the vote is taken.

Dissolution

- 72. The Club may be dissolved by a resolution passed by strictly more than 70% of the members present when the vote is taken but only if there are at least 50% of all members voting in favour of the resolution.
- 73. The resolution takes effect immediately unless it expressly states that it is to take effect on a specified date not more than 4 weeks later.
- 74. As soon as the resolution takes effect the Executive Committee must pay or otherwise settle all debts and other liabilities of the Club and divide the remaining Club property among the members equally. For these purposes the Executive Committee may decide on the sale or other realisation of Club property as it thinks fit.

Headings

75. The headings to these Rules are for ease of reference only and are not to be taken into account in their interpretation.

Adopted this 29th of June 2020

Chair: Jo Fulton Tolley 37 Maderia Road, Margate Kent CT9 2QH

Secretary: Rebecca James, 2 York Avenue, Broadstairs, CT10 1PA

Treasurer Paula Hughes, St Peters footpath, Broadstairs, CT102RA



Appeal Committee

- 9. A member who is expelled or suspended from any rights or benefits of membership for a period of longer than 1 month has the right to appeal against the decision by written notice to the Secretary within 14 days of receiving the decision of the Executive Committee. The notice must state the reasons why the decision should be set aside or varied, either on the finding of proof of any allegation or the penalty or both. There is no right of appeal where any other action has been taken.
- 10. The Appeal Committee will be constituted of 3 members appointed by the Executive Committee including at least one person who sits on the Executive Committee.
- 11. The Secretary will notify the member in writing at least 14 days before the oral hearing stating the date, time and place at which the hearing will be conducted by the Appeal Committee. The member will be given a fair opportunity at the oral hearing to explain why the Disciplinary Committee decision should be set aside or varied.
- 12. The procedure to be adopted for the oral hearing will be entirely at the discretion of the Appeal Committee.
- 13. The member does not have any right to be represented at the oral hearing (by a lawyer or otherwise) but it will be at the discretion of the Appeal Committee as to whether the member is allowed to have such representation.
- 14. The Appeal Committee may set aside the decision of the Disciplinary Committee if it is satisfied that the decision was unreasonable or otherwise unfair, or if the proceedings leading to the decision were either unreasonable, unfair or prejudicial to the member. The Appeal Committee must not consider new evidence which was not put before the Disciplinary Committee unless it is satisfied that there are good reasons why that evidence was not put before the Disciplinary Committee and for allowing the new evidence to be considered.
- 15. If the Appeal Committee does set aside or vary the decision of the Disciplinary Committee it may
- i) impose a fine of not more than £50;
- ii) suspend the member from some or all rights and/or benefits of membership for a period or periods determined by the Executive Committee, with or without conditions; or
- iii) expel the member with immediate effect.
- 16. The decision of the Appeal Committee must be made and notified to the member on the day the hearing is concluded or the following day. The decision must also be made known to the other members by noticeboard or newsletter within a reasonable time following the decision.
- 17. There is no further appeal to a decision of the Appeal Committee.

Annex 2



Club operations and meeting the four licencing objectives.

1: CRIME AND DISORDER

Supervision

1: A manager or owner will always be in attendance at the premises from 0900 hrs until the main exit doors to the club premises are closed and at any time when members may be in attendance at the premise.

C.C.T.V.

- 1. A C.C.T.V. system has been installed.
- 2. Recordings are constant can be live watched or back dated to a particular time and date at request, any time to maintain member safety and for access for the police if they need.
- 3. A notice will be displayed at the entrance to the premises advising that C.C.T.V. is in operation.
- 4. At least one C.C.T.V. camera will be in operation at the front of the premises at all times when the premises is in use and the rear private garden, there are a further four through the building over both levels.
- 26. All instances of crime and disorder will be reported to the Police as soon as reasonably practicable via phone and C.C.T.V.

Bottles and glasses

- !. Alcohol and soft drinks will be served in plastic or toughened glasses.
- 2. All bottles sold will be made of plastic (where available).
- 3. members carrying open or sealed bottles or glasses will not be admitted to the premises at any time.
- 4. Memebrs will not be permitted to take open containers of alcohol or soft drinks from the premises.
- 5. All bottles and glasses are to be removed from public areas as soon as the contents have been drunk or are empty.
- 6. Bottle bins for collection or empty bottles will not be accessible to members of the public. Waist we have a contract with TDC collected and stored in locked bins in outside of premise.

Capacity Limits

- 1. We have a capacity limit of 50 people to prevent overcrowding, which could lead to crime and disorder.
- 2. The capacity limit is based on our own risk assessment.

Proof of Age Cards

- 1. We have a proof of age policy and follow challenge 25 guidance We do not allow Members under the age of 18 years old.
- 2. All our Members are provided with photo ID cards, there is no admittance to the club without membership card.

Drinks Promotions

1. All-inclusive nights or other irresponsible drinks promotions will not be permitted. We are a club; we are not selling for profit of the business but for supporting the funds of the club for social and charity activities.

Weights and Measure

1. All drinks will be served in occurrence with the weights and measures act 1985.



Drugs

1. We have a strict "no tolerance" anti-drugs policy.

General

- 1. A detailed "Customer Code of Conduct" email is sent to every new member upon joining through our membership software Membership mojo, a copy of this is always also available for reference at the club in addition.
- 2. A Personal Licence holder does not need to be at premises due to club licence however the owner Jo Fulton Tolley holds a certificate BIIAB level 2 award for personal licence holders, to ensure the safety of her guest and club members.
- 3. We do not entertain large groups.
- 4. The Club and bar is not open to the public, it is only open to paid members, no walkins, allowed, members are only allowed to bring one guest at a time. They must be signed in see Club rules for further details on guest stipulations.

2: PUBLIC SAFETY

- !. We have conducted a suitable Fire Risk Assessment at the premises and implemented the necessary control measures.
- 2. All exit doors are easily operable without the use of a key, card, code or similar means.
- 3.. Exit doors are regularly checked to ensure they function satisfactorily.
- 4. All fire doors are maintained unobstructed and effectively and will not be held open other than with approved devices.
- 5. Step and stair edges are appropriately highlighted so as to be conspicuous.
- 6. Upholstered seating is fire retardant and complies with current fire safety regulations.
- 7. Curtains, hangings and temporary decorations are located so as not to obstruct exits, fire safety signs or fire-fighting equipment.
- 8. Notices detailing the actions to be taken in the event of fire or other emergency are prominently displayed and maintained in good condition.
- 9. Fire drill and emergency lighting tests are conducted monthly. Records of these tests are available upon request.
- 10. Exit doors open outwards or are secured in the open position if this is not the case.

Disabled People

1. Adequate arrangements exist to enable the safe movement within the premises of disabled people and their safety evacuation in the event of an emergency.

First Aid

- 1. Adequate and appropriate First Aid equipment and materials are available on the premises.
- 2. At least one suitable trained First Aider will be on duty when the public are present.



Fire Safety - Lighting

- 1. In the absence of adequate daylight suitable and sufficient artificial lighting is provided and maintained in any area accessible to the public.
- 2. Fire safety signs are adequately illuminated at all our exits

Safety Certificates

1. The premises have either a current satisfactory National, fixed wire testing certificate

Inspection Council (for) Electrical Installation Contracting (N.I.C.E.I.C.) or Electrical Contractors Association (E.C.A.) periodic electrical installation report. An inspection is carried out every year(s) and a new report will be obtained each time.

We also PAT test all our electrical equipment

- 2. The premises have current and suitable Public Liability Insurance in the sum of £6 million. A certificate will be obtained each year and displayed at the premises.
- 3. The premises have current certificates of inspection for all portable fire fighting equipment and fire alarm. An inspection is carried out every year and new certificates will be obtained at these intervals.

General

- 1. Free drinking water will be available at all times when the premises is open to the public and taps are labelled as such.
- 2. We operate a complete no smoking policy at the premises.

3. PREVENTION OF PUBLIC NUISANCE

- 1. Noise or vibration from the premises will be maintained at a level that will not be audible at the façade of any neighbouring noise sensitive premises.
- 2. Doors and windows will be kept closed when regulated entertainment is taking place.
- 3. All windows are double glazed to minimise the breakout of noise.
- 4. The premises are aid-conditioned to avoid the need to open doors and windows for ventilation.
- 5. Disposal of empty bottles into waste receptacles outside the premises will not be permitted to take place between the hours of 23:00 hrs and 07:00 hrs to minimise disturbance to nearby occupiers.
- 6. The playing of live or recorded music in garden or outside seating areas of the premises is not permitted after 2200hrs.
- 7. The garden or outside seating areas are closed to the Members after 2200hrs.

Light pollution

- 1. Flashing / bright / flood lights used outside the premises and any security or access lighting installed will not be operated so as to cause a nuisance to nearby occupiers.
- 2. All external lighting, including floodlighting, is directed away from adjacent occupiers.

Litter

1. The premises has a waste collection contract with TDC who remove waste.



4: PROTECTION OF CHILDREN FROM HARM

- 1. There is a strict over 18's members rule.
- 2. We do not have entertainment of adult or sexual nature.
- 3. You can not enter unless you are a member of our club, to be a member you must be a guest already of our salon, and ID is asked at time of membership application if we feel we need to operate challenge 25.
- 4. In the rare event that we show a film for the purposes of education or promotion of our products or services the Film classification at the premises is done in the following way:
- U Universal suitable for audiences aged 4 years and over.
- PG Parental Guidance some scenes may be unsuitable for young children.
- 12A Viewing by persons aged 12 years or older or

persons younger than 12 when accompanied by an adult.

15 - Viewing by persons aged 18 years and over.





The Gold Room Private VIP CLUB: Challenge 25 Policy

The Gold Room Membership is intended for over those over the age of 18.

But we personally operate a Challenge 25 policy.

So, if you are lucky enough to look under 25 and you would like to become a member of our Club, or consume alcohol, you will be required to prove that you are over the age of 18.

In this case you will be asked to show valid identification at the time of joining in order to obtain your photo ID membership card, which you will subsequently need to show this card when ordering alcohol on future visits.

Valid Identification

We only accept the following forms of ID

- Proof of age card with 'PASS' accredited hologram
- International passport
- UK photograph driving licence.